



UNITED INDIA INSURANCE CO. LTD.
ESTATES DEPARTMENT
REGIONAL OFFICE - I
8th FLOOR, KANCHIJUNGA BUILDING
18 BARAKHAMBA ROAD
CONNAUGHT PLACE, NEW DELHI - 110001

Technical Bid

Note : To be put in a separate envelope superscribing "TECHNICAL BID FOR PREMISES FOR DIVISIONAL OFFICE – 1 NEW DELHI"

Ref: Your Advertisement in _____ Newspaper/Company's website for requirement of Office space for DIVISIONAL OFFICE – 1 NEW DELHI'

I. Details of Owner

Name and address for communication with the Owner	
Telephone No.	
Mobile No.	
E.Mail ID	

II. Details of Premises offered :

a) i) Address of the premises offered. ii) Period of lease offered Years
b)i)Carpet area in sq.ft. (<u>excluding Balcony, staircase, Veranda, toilets, Common area etc. Rent rate will be considered on the basis of Carpet area only).</u> ii) Whether premises offered is in the shape of a Hall or rooms ? Iii) No. of Halls or rooms	
c) (i) On which floor, the premises offered is situated? (ii) Is it a Multi-storied Building? If yes, mention the total no. of floors in the building.	
d) Usage of Property (As approved by Competent Authority) (Commercial/Residential/others)	

e) Year of Construction of the Building:	
f) Width of the road where the property is located	
g) No. of Toilets provided inside the premises.	
h) No. of Toilets outside the premises but on the same floor for common use.	
i) Proximity to Banks / Commercial Complexes/Transport/Railway facilities.	
j) Whether the premises ready for occupation	Yes/No
k) Whether the building has underground/overhead water storage tank?	Yes/No
l) Any established easements regarding right of way/passage for mains of water/electricity?	Yes/No
m) Enclose Lay-out plan of the building	Yes/No
n) Type of flooring provided in premises	

III) Other Details:

a) Whether the Premises is in good condition or requires major repairs.	Yes/No
b) Whether the locality is prone to hazards like Inundation/flood etc.	Yes/No
b) Whether there is cross-ventilation and provision for adequate sun light.	Yes/No
c) Whether Municipal laws are complied with.	Yes/No
d) Availability of covered/open parking place	
e) Whether Lift facility is available. If so, give details.	Yes/No
f) Whether Generator/Power backup is available for offered premises.	Yes/No

IV) Amenities:

a) Whether water supply available round the clock	Yes/No
b) Whether 3-Phase Power supply available; if not, whether the owner is ready to provide 3-phase	Yes/No

✓ electric supply	
c) Sanctioned Load of electricity.	KVA/MVA
d) Availability of Fire Station in the vicinity.	Yes/No
e) Locality's proximity to the following places in Kms:	
1) Railway Station KMs
2) Market/Super Market KMs
3) Hospital KMs
4) Bank KMs
5) Bus stand KMs
f) Details of boundary and adjacent buildings:	
1) North by:	
2) East by:	
3) South by:	
4) West by:	
g) Safety and Security arrangement	Yes/No
h) Fire Exit	Yes/No
i) Is Proper sanitary/sewerage system available?	Yes/No

I/We confirm that I/we have read the terms and conditions and that the above information is true.

I/We hold clear title to the property and the lease is offered in compliance of local rules and regulations.

PLACE:

SIGNATURE

DATE :

Name /Seal of bidder

Note:

- This Technical bid should be sent in a separate envelope closed and sealed and superscribed "TECHNICAL BID FOR PREMISES FOR DIVISIONAL OFFICE – 1 NEW DELHI" on it.
- Both the Technical and Financial Bid envelopes shall be put in a bigger envelope which will be superscribed "OFFER FOR PREMISES FOR DIVISIONAL OFFICE – 1 NEW DELHI".